



BTOG 2022 Summer Meeting Scholarship Fund

Friday 8th July 2022 – Novotel London West, London

Terms of Reference

The mission of BTOG is to support and educate thoracic oncology healthcare professionals (HCP), creating a professional community to exchange ideas, information and innovation and to foster the development of research. The overall aim is to represent the needs of people with thoracic malignancies in the UK and ensure they have equitable access to optimal care. The vision of BTOG is to contribute to achieving survival rates equal to the best in the world.

Applicant's criteria

- HCP involved in care or treatment of patients with thoracic malignancies or involved in research in the UK.
- Concessionary rate HCPs including allied health professional, nurse specialist, radiographer or trainee doctor up to and including specialist registrar grade.
- To apply you must have
 - Registered for the BTOG 2022 Summer Meeting and will attend the BTOG 2022 Summer Meeting
- Can apply for registration fee £125 concessionary and a £75 contribution towards travel/accommodation cost to maximum of £200. Cannot apply for conference dinner fee (dinner will be £75 per person).
- Must confirm on application has not applied for or received funding from another source for the funding in the application. Applications must be done online via the **BTOG 2022 Summer Meeting Scholarship Fund application form** and be fully completed.
- Successful applicants will either:
 - If paid registration complete a claim form including bank account details for bank transfer. Claim forms received on or before 31st May 2022 will be paid before BTOG 2022 Summer Meeting. Claims received after this date will be paid after BTOG 2022 Summer Meeting.
 - If registered but not paid – your registration record will be updated that this is covered by the scholarship fund and you can complete the claim form for the travel/accommodation part of your claim.
- If a successful applicant does not attend for any reason, he/she will take every step to obtain a refund of registration and/or travel and/or accommodation cost (subject to applicable cancellation terms) and refunded monies will be reimbursed to the education scholarship fund on receipt of refund or latest by end August 2022.

BTOG review criteria

- Application period will be open between 16th March 2022 and 20th May 2022. Applications received after this date will not be reviewed.
- Applications will be reviewed between 23rd and 27th May 2022.
- Outcome of application will be notified ASAP after the 27th May. For transparency, BTOG will include a list of successful applicants on the website, www.btog.org.
- Applications must be complete and above criteria must all be confirmed by the applicant.
- Scholarship funding will be allocated where possible to ensure a fair allocation of education scholarship funds among the disciplines as above and will also where possible ensure a fair allocation taking account of geographical location of applicants.
- We will fund up to 75 applications based on maximum of £200 per application not exceeding the £15,000 allocated to the BTOG 2022 Summer Meeting education scholarship fund.
- If applications received do not use the entire BTOG 2022 education scholarship funding allocated BTOG reserves the right to put out a further call for applications by including on e-circulations to BTOG members.
- BTOG will check successful applicants attended BTOG 2022 and if not will follow-up regarding reimbursement of scholarship funds (as above).
- Any sponsor/s will have no input into the review of applications or decisions relating to the payment of scholarship funds.
- Sponsorship will be acknowledged as agreed with the individual sponsor/s.