F6 Risk Policy

This policy should be read in conjunction with Charity Commission guidance – Charities and Risk Management (CC26).

Risk management is essential to ensure that any risks are managed and dealt with effectively to ensure that BTOG achieves its key aims and objectives.

Managing risks means identifying and assessing any potential risks. The National Council for Voluntary Organisations (NCVO) provide a useful risk register template (F6 Risk Register) for NCVO members - BTOG is a NCVO member. Therefore, BTOG has identified and reviewed potential risks and included current controls and actions required under the following headings:

- Governance
- External
- Financial
- Operational
- Regulatory

The Trustees are ultimately accountable for managing risk for BTOG. The Trustees delegate elements of the risk management process to the BTOG Senior Executive Officer. The Trustees have reviewed and considered the key aspects of the risk process and the results. The timeframe and process for the review of any identified risks is included in document F6 Risk Register. As per the Charity Commission guidance, trustees must give due consideration to the major risks to which the charity is exposed and satisfy themselves that systems or procedures are established in order to manage those risks. The Senior Executive Officer is responsible for regular review of the risk register and reporting any issues or updates to the Trustees at each Board of Trustees meeting. Risk is a standing agenda item at these meetings.

Potential risks need to be understood by the Board of Trustees, the Steering Committee and Executive Officers and Staff. Any BTOG Officer (Trustee, Steering Committee or Staff) can raise a potential risk by contacting Dawn Mckinley, BTOG Senior Executive Officer via email info@btog.org or phone 0116 2965230 who will assess the risk (the likelihood and impact if it happens), report to the Board of Trustees and Steering Committee Chair as appropriate and respond. If unsure if there is a potential risk, you can refer to the Charity Commission guidance above and/or contact the BTOG Senior Executive Officer.